

École Dr. Charles Best Secondary School
PAC General Meeting Minutes
October 20, 2025, 7:00 pm

Attendees: Laila Atkins, Christine Baker, Christine Friend, Pamela Chan, Isabelle Chiu, Matt Ferguson, Niloo Fowler, Daniclad Ahasi, Mydia Gomez, David Sotelo, Veronica Moulton

1. Welcome & Introductions

- The Chair welcomed attendees, and introductions were made

2. Approval of Agenda

- Moved: Christine Friend
- Seconded: Niloo Fowler
- Carried

3. Approval of Minutes from September 22, 2025

- Moved: Niloo Fowler
- Seconded: Isabelle Chiu
- Carried

4. Election of Members-at Large for 2025/2026

- Motion to elect Veronica Moulton and Hatty Tang as Members-at-Large for 2025–26
 - Moved: Matt Ferguson
 - Seconded: Christine Friend
 - Carried

5. Finance report – Niloo Fowler

- Niloo provided a financial overview and budget update for the 2025–26 school year
 - Bank balances were reviewed for both the General and Gaming accounts.
- The 2025–26 PAC Budget was presented and approved, including allocations for:
 - Teacher Support Funds
 - Drama Department LED Lighting

- Gym equipment upgrades
- Student consultation initiatives
- Committee funding (Grade 11 Dinner Dance & After Grad)
- Gaming grant funds have been received for this school year.
- A recurring bank charge from a historical online 50/50 gaming account was discussed. The fees have now been refunded, and PAC will ensure unused gaming accounts are properly closed to avoid future charges.
- The Staff Wish List was reviewed. Items will be prioritized based on student impact and available PAC capacity.
- Motion to approve budget as presented for 2025-2026
 - Moved: Niloo Fowler
 - Seconded: Laila Atkins
 - Carried

6. School Administration Update from Principal

- The Principal provided an update on school operations, student activities, and upcoming events
 - Truth & Reconciliation Assembly featured Laura Grisly Coscombs from Lillooet; impactful presentation and performance.
 - Construction update: 12-plex foundation poured; framing and siding underway.
 - Discussion on naming rooms with symbolic or Indigenous themes.
 - Upcoming events:
 - Informal Interim Reports released Oct 22
 - Parent-Teacher Conferences: Oct 30 (2 PM dismissal, virtual + in-person format)
 - Grade 12 Parent Meeting: Oct 30 (focus on post-secondary planning, scholarships, transcripts)
 - Athletics: Active participation in volleyball, soccer, cross-country, field hockey, swimming
 - Notable relay performance by student lead Payman
 - Clubs: Over 60 active clubs; Ms. Viveros overseeing club coordination
 - Website: District-wide redesign underway; SharePoint remains platform
 - Land Acknowledgement image confirmed to be part of homepage carousel

7. Specific Updates

- Pamela shared key DPAC discussion points and district-level updates on Oct 2nd DPAC meeting
 - Phase-out of Directions 2025; development of Directions 2030 underway
 - Enrollment down by 300 students; increase in special needs designations
 - Directions 2030 themes:
Personalized learning, Cultural responsiveness, Equity and inclusion, Community engagement
 - PAC 101 overview: PAC roles and structure, Gaming fund guidelines, Fundraising best practices, Encouragement of inclusive and school-wide initiatives, Use of AI for meeting recording flagged for discussion

Pamela Chan and Niloo Fowler leaves at this point

8. 2025-26 PAC Committees

- Grade 11 Parent Dance Committee
 - Led by Pam and Matt; fundraising underway
- Grade 12 Parent After Grad Committee
 - Planning dry grad activities; fundraising includes chocolates, flowers, and market events

9. New Business

- N/A

10. Date of Next Meeting

- General PAC Meeting: November 17 @ 7:00 pm in the school library
- PAC Meetings: January 12, February 23, April 13, May 4 (General & AGM)

11. Adjournment

- Motion to adjourn at 8:02PM
 - Moved: Christine Friend
 - Seconded: Christine Baker
 - Carried